

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Water District
October 18, 2023

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors held October 18, 2023, was called to order by President Robert Colgrove at 3:00 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox (by phone) and Directors Cindy Dent and Richard Dull (by phone)

Absent: None

Staff: District Manager, Kirk Medina and Accounting Clerk, Jessica Reyes

Public: Mario Gallardo (customer)

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of September 20, 2023, as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the Agenda as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Public Comment

Mr. Gallardo expressed his concern regarding a policy preventing him from keeping more than \$200 of credit in his account. He has since started making payments of \$1 per month and his account is now negative, and he is receiving late fees. He reported that he uses very little water, and he did not anticipate using up his balance so quickly. President Colgrove suggested he work with the District Manager to get his account back on track.

Unfinished Business

None.

New and Miscellaneous Business

W-1. Water Rate and Fee Comparison

District Manager, Kirk Medina distributed an updated Water Cost by Volume table and showed how Stratmoor Hills water rates and fees compare with other agencies in the region. He then provided some general information and provided answers to potential questions. The District

Manager proposed an overall 5% water rate increase that would raise the lower tier by 3%, the middle tier by 6% and add an upper tier that would increase rates 9%. The District Manager also proposed raising water tap and acquisition fees by 10% since they have not been raised since 2019, and additional infrastructure improvements are needed to serve new development.

W-2. 2024 Water District Budget - Action Item

The District Manager went over changes made to the proposed budget resulting from discussion at the budget workshop. A motion was made by Director Pesicka to acknowledge receipt of the proposed 2024 budget. To set and publish per statute a public hearing, as required by Colorado statute, for November 15, 2023, at the Board of Directors meeting and to set the date of December 6, 2023, at 3:00 pm, at the Board of Directors Meeting to adopt the final budget for 2024. Second provided by Director Dent. All Ayes – motion passed unanimously.

W-3. 2024 Water Rates and Fees Increase – Action Item

The District Manager recommended that the public be notified of a potential increase to water rates and fees at least 30 days prior to taking action at the December 6th Board Meeting. Motion was made by Director Pesicka to approve notifying the customers of the Stratmoor Hills Water District via the November billing statements and newsletter of a rate and fee increase hearing at the December 6, 2023, Board of Directors Meeting.”

W-4 Water Treatment Plant Dedication

President Colgrove reported to the Board that he would like to dedicate the Water Treatment Plant to fallen operator, Lawrence L. Arden, and the rest of the Board agreed. The District Manager is still collecting information regarding a sign, and he will report on this item at the November Board of Directors Meeting. This item was moved to the November Board meeting.

Manager’s Report

A Manager’s Report describing significant activities was included in the board packet. District Manager, Kirk Medina, reported that staff was working on an invoice for additional operational expenses that can be “rebilled” to the Air Force as described in the 2022 Environmental Service Agreement revisions. He also reported that Joe Frye Excavating will be starting the water main replacement project on Minden Circle and Jewel Avenue next week. Staff will notify residents that will be impacted and coordinate with the contractor to minimize any disruptions of service. Director Dent questioned if the Insurance company was going to cover the cost of the water meter repeaters that will be installed to replace the radio antenna that was damaged on the Water Tower. The District Manager stated he discussed this with the claims adjuster, and he is confident it will be covered. Both Directors Dent and Dull thanked staff for providing them with a tour of the system last week.

Safety Committee Report

With Director Willcox on the phone, President Colegrove reported that the Safety Committee met on Wednesday, October 11, 2023. He reported that the antenna on the water tower will be replaced with two repeaters on the street. The safety committee agreed that monthly safety meetings should

be held with field staff, and tailgate meetings should be held prior to special projects. The next meeting will be Wednesday November 8, 2023.

Financial Reports

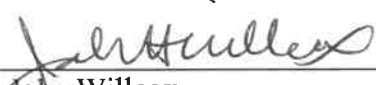
Accounting Clerk, Jessica Reyes, provided the September Financial Report. The District Manager reported that total revenues were below budget levels for this time of year, but the operating and non-operating revenues were close to being on track. He added that expenditures were lower than budgeted for this time of year. With no other questions, Director Pesicka motioned to approve the September financials as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:00 PM. Second provided by Director Dent. All Ayes - motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman

