

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Sanitation District
March 20, 2024

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, March 20, 2024, was called to order by President Robert Colgrove at 3:00 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull (by telephone).

Absent: None

Staff: District Manager Kirk Medina, Field Supervisor Nancy Lee Watkins

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of February 21, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None

New and Miscellaneous Business

S-1. Purchase of CUES Sewer Camera Equipment - Update

The District Manager reported that the district is now a member of the Houston-Galveston Area Council (HGAC) purchasing cooperative, and we can now purchase off of their bids. The manager will submit a purchase order for the purchase of the CUES equipment to be installed in our existing van, at our facility, by a CUES authorized representative. The cost for the equipment, including installation, is \$147,472.

Manager’s Report

Nancy Lee reported that the district’s vacuum truck water pump is no longer working properly following an incident where the truck was stuck in the mud and had to be towed out. She has discussed the problem with a Vac-Con mechanic in Henderson, Colorado and he is preparing to replace the existing pump. Nancy Lee also reported on a sewer backup at 613 Crestridge Ave. She explained that snow conditions made it extremely difficult to access the sewer manholes, and Reliable Sanitation had to stop prior to clearing the blockage downstream. Making matters worse, a private plumber attempted to snake the homeowner’s lateral, and it broke off near their cleanout, and possibly into our main, adding to the blockage. There was property damage, and Kirk explained that the district’s insurance provider already sent an adjuster to the property to assess the damage. Nancy Lee added that the main behind 613 Crestridge is clear now, but the mains downstream are still backing up, and they will need to be monitored closely until permanent repairs are completed.

Financial Reports


The District Manager reported that revenues are on track for this time of year, and expenditures are currently below budgeted amounts. He added that expenditures will likely go up this month as a result of the repairs needed along Clover ditch. He reminded the Board that the QuickBooks Reconciliation Reports were included for each bank account. Director Pesicka moved to approve the February 2024 financial reports as presented. Second provided by Director Dent. All Ayes – motion passed unanimously 5-0.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:19 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chair