

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Sanitation District**  
**June 12, 2024**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, June 12, 2024, was called to order by President Robert Colgrove at 3:01 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull.

Absent: None

Staff: District Manager Kirk Medina, Field Supervisor Nancy Lee Watkins

Public: Gloria Epps, Steve Carter

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of May 15, 2024, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. 2023 Audit Presentation – Hoelting and Company**

The District Manager reported that the audit was not quite finished, and Hoelting and Company requested that their presentation be postponed until the July 17, 2024 meeting. Director Pesicka moved to postpone the audit presentation until July 17, 2024. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

## **S-2. Equipment Purchase**

The District Manager reported the 2012 Vac-Con vacuum truck has proven to be unreliable and has been in the shop much of last year. He added that staff has evaluated the cost of outsourcing emergency callouts over the last year, and they have cost over \$100,000. He explained that deliveries are currently a year out, and staff will continue to repair the district's Vac-Con truck to get through the next year. For these reasons, he recommended purchasing a new Vactor truck. Director Pesicka moved to authorize the order of a 2024 Vactor Impact sewer cleaning truck as presented, to be funded in the 2025 budget, and paid for when it is delivered. With half of the costs being provided by the Water District, the amount committed by the Sanitation District shall be \$180,925.50. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

## **S-3. RH Borden Sewer System Assessment**

The District Manager reported that RH Borden provided the district a quote for assessing the entire sewer system. Nancy Lee added that the previous assessments have been extremely successful at identifying problem areas. Director Pesicka moved to authorize the payment of \$27,594.25 for RH Borden to assess the condition of the Stratmoor Hills Sanitation District sewer collection system in 2024. Second provided by Director Willcox. All Ayes – motion passed unanimously (5-0).

## **Manager's Report**

The District Manager reminded Director Dent of the upcoming Special District Association workshop to be held on June 17, 2024 at the Fountain Sanitation District. The manager reported that the sewer camera van equipment has been delivered and the contractor is working on the installation of the equipment this week.

## **Financial Reports**


The District Manager compared the current month bank balances to the previous months bank balances. He pointed out that revenues were at 36% of the budgeted amount and expenditures were at 31%. Overall, they are close to being on track for this time of year. Director Pesicka moved to approve the May 2024 financial reports as presented. Second provided by Director Dull. All Ayes – motion passed unanimously 5-0.

## **Other Business**

None

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:20 PM. Second provided by Director Dull. All Ayes - motion passed unanimously 5-0.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chair