

Board of Directors Regular Meeting
Stratmoor Hills Water District
July 19, 2023

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors held July 19, 2023, was called to order by President Robert Colgrove at 3:43 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox and Directors Cindy Dent and Richard Dull

Absent: None

Staff: Interim District Manager, Steve Rabe and Accounting Clerk, Jessica Reyes

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of June 21, 2023, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the Agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

Public Comment

None

Unfinished Business

None.

Financial Reports

Because of the upcoming Executive Session, Accounting Clerk, Jessica Reyes, reviewed the June Financial Report with the Board of Directors early and answered questions. Director Willcox questioned why the Interest Income seems low. Ms. Reyes will review and respond at the next meeting. Motion by Director Pesicka to approve the June Financials as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously.

New and Miscellaneous Business

W-1. Approval of 2024 Budget Calendar

Interim District Manager, Steve Rabe presented a proposed Budget Calendar for fiscal year 2024. Mr. Rabe stated that, since there isn't certainty as to whom will be preparing next year's Budget, he felt it would be best to memorialize the budget process and timeline for the benefit of Staff, the Board and the general public. Motion by Director Pesicka to accept the Budget Calendar as presented. Second was provided by Director Willcox. All Ayes - motion passed unanimously.

W-2 Approval of List of Finalists for the District Manager Position

Interim District Manager, Steve Rabe reported that, according to the Hiring Timeline that had previously been approved by the Board, a list of Finalists was to be publicly named before the Board could move forward with the hiring process. Mr. Rabe requested that the Board go into Executive Session to discuss the applications that were received prior to releasing any names.

Motion by Director Pesicka to enter into Executive Session in accordance with Section 24-6-402(3.5) of Colorado Revised Statutes to consider employment matters as it relates to the District Manager position. Second was provided by Director Willcox. All Ayes – motion passed unanimously.

Entered into Executive Session at 3:47 PM.

The Board exited Executive Session at 4:22 PM and President Colgrove re-convened the Regular Meeting.

Steve Rabe, as Interim District Manager attests, pursuant to C.R.S. 24-6-402(3.5) that the Executive Session was called to consider employment matters as it relates to the District Manager position.

Motion by Director Pesicka to name Mr. Kirk Medina of Pueblo, Colorado as the sole Finalist for the District Manager position,. Second provided by Director Willcox. All Ayes – motion passed unanimously.

Manager's Report

Interim District Manager, Steve Rabe, handed out communication that he had just received from the District's Auditor, specifically the annual "Letter to the Board" and the Internal Control Letter. Mr. Rabe also reported on the recent damage that was done by lightning to the meter reading equipment on the elevated storage tank and informed the Board that he and Nancy Lee were reviewing a proposed agreement with CSU regarding water the District may receive through the new interconnect.

Safety Committee Report

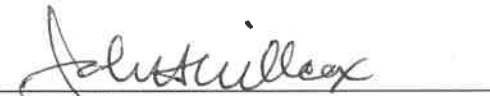
Director Willcox reported that the Safety Committee met on Wednesday July 12, 2023. A 5-minute safety talk was given regarding the “seven common causes of accidents.” Mr. Willcox reported that the District had purchased new ground leak detection equipment and that Christopher Arden had passed his Class I Distribution Systems Operator certification. Next meeting will be Wednesday August 9, 2023.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:44 PM. Second provided by Director Willcox... All Ayes - motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman