

# STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting

May 15, 2024, 3:00 PM

Agenda

**I. Approval of Minutes**

a. April 17, 2024, Regular Meeting

**II. Approval of Agenda**

**III. Public Comment**

**IV. Unfinished Business**

**V. New and Miscellaneous Business**

**W-1. Personnel Policy to New Employee Handbook – Action Item (Medina)**

The district manager has completed his review of the Stratmoor Hills Water District Employee Handbook prepared by CPS HR Consulting and the Board has reviewed the initial draft. The Board will consider this item and may take action on the final draft at this meeting.

Suggested motion "... to eliminate the existing Stratmoor Hills Water District Personnel Policy Manual, along with all of its amendments, and adopt the proposed Stratmoor Hills Water District Employee Handbook, Dated May 15, 2024, as presented."

**W-2. Supplemental Policies to Support the Employee Handbook -Action Item (Medina)**

The existing "Drug and Alcohol" policy, and new "On-Call" and "Travel and Training" Policies have all been updated and will be considered for approval by the Board of Directors. The District Manager will describe any changes to the existing policies that are being proposed.

Suggested motion "... to approve the Drug and Alcohol, On-Call, and Travel and Training policies as presented."

**W-3. Update of Stratmoor Hills Water District Safety Program – Action Item (Medina)**

The Safety Program adopted on December 9, 2015, has been updated and will be considered for approval by the Board of Directors.

Suggested motion "... to approve the updated Safety Program as presented."

**W-4. Election of Board Officers – Action Item (Board Members)**

At this meeting, the Board needs to elect a President/Chairperson, Vice President/Chairperson, and Secretary/Treasurer of the Board of Directors.

Recommended motion "...

to elect \_\_\_\_\_ as President

to elect \_\_\_\_\_ as Vice President

to elect \_\_\_\_\_ as Secretary/Treasurer

of the board of directors..."

**VI. Manager's Report**

**VII. Safety Committee Report**

**VIII. Financial Reports**

**IX. Other Business**

**X. Adjournment**