

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Sanitation District
October 18, 2023

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, October 20, 2023, was called to order by President Robert Colgrove at 4:02 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox (by phone), and Directors Cindy Dent and Richard Dull (by phone)

Absent: None

Staff: District Manager, Kirk Medina and Accounting Clerk, Jessica Reyes

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of September 20, 2023, as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the Agenda as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Public Comment

None.

Unfinished Business

None

New and Miscellaneous Business

S-1. Sanitation Rates and Fees Comparison

District Manager, Kirk Medina explained how Stratmoor Hills sewer rates and fees compare with other agencies in the region. He provided a chart showing the monthly charge for treating winter flow volumes at 4,000 gallons per month and how Stratmoor rates were lower than the average. To keep up with increasing maintenance needs, the District Manager recommend the board consider a 3% sewer rate increase. He also recommended raising sewer tap fees by 10% since they have not been raised since 2019, and additional infrastructure improvements are needed to serve new development.

S-2. 2024 Sanitation District Budget - Action Item

The District Manager went over changes made to the proposed budget resulting from discussion at the budget workshop. A motion was made by Director Pesicka to acknowledge receipt of the proposed 2024 budget. To set and publish per statute a public hearing, as required by Colorado statute, for November 15, 2023, at the Board of Directors meeting and to set the date of December 6, 2023, at 3:00 pm, at the Board of Directors Meeting to adopt the final budget for 2024. Second provided by Director Dent. All Ayes – motion passed unanimously.

S-3. 2024 Sanitation Rates and Fees Increase – Action Item

The District Manager suggested that the public be notified of a potential increase to sewer rates and fees at least 30 days prior to taking action at the December 6th Board Meeting. Motion was made by Director Pesicka to approve notifying the customers of the Stratmoor Hills Sanitation District via the November billing statements and newsletter of a rate and fee increase hearing at the December 6, 2023, Board of Directors Meeting.”

Manager’s Report

District Manager, Kirk Medina, reported that he met with the R.H. Borden representative who is preparing a report on the condition of our sewer mains and manholes. The preliminary assessment indicated there were more mains needing attention this year than there were a year ago. Staff will be reviewing the details of the report next week. The district’s sewer vacuum truck has been repaired and is working properly.

Financial Reports

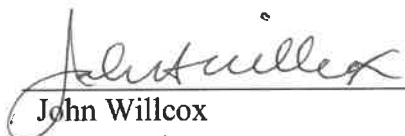
Accounting Clerk, Jessica Reyes, provided copies of the September Financial Report to the Board of Directors. The District Manager reported that revenues are exceeding budget expectations for this time of year and expenditures have stayed within budget. Director Pesicka motioned to approve the August Financials as presented. Second provided by Director Dent. All Ayes - motion passed unanimously.

Other Business

None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:25 PM. Second provided by Director Dent. All Ayes - motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman