

Board of Directors Regular Meeting - Minutes
Stratmoor Hills Water District
September 17th, 2025

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors, held Wednesday, September 17th, 2025, was called to order by President Robert Colgrove at 4:39 PM.

Present: President Robert Colgrove, Vice President John Willcox, Secretary / Treasurer Richard Bond, Director Richard Dull and Director Douglas Dieterle.

Absent: None

Staff: District Manager Darren Adame, Interim Superintendent Chris Arden

Public: None

Approval of Minutes

Motion was made by Vice President Willcox to approve the minutes from the Regular Meeting of August 20th, 2025, second provided by Secretary / Treasurer Bond. All Ayes - motion passed unanimously 5-0.

Approval of Agenda

Motion was made by Vice President Willcox to approve the agenda as presented. Second provided by Secretary / Treasurer Bond. All Ayes - motion passed unanimously 5-0.

Public Comment

None.

Unfinished Business

None.

New and Miscellaneous Business

W-1 Election of Board Members – Action Item (Board Members)

President Colgrove made the motion to elect a Vice President. Director Dull made the motion to elect Director Willcox as the Vice President. Second provided by Director Bond. All Ayes - motion passed unanimously 4-0.

President Colgrove made the motion to elect a Secretary / Treasurer. Vice President Willcox made the motion to elect Director Bond as the Vice Secretary / Treasurer. Second provided by Director Dull. All Ayes - motion passed unanimously 4-0.

W-2 Water Valve Replacement / Public Notification – Action Item (Adame)

The board of directors was informed that several valves had to be replaced in the district so the main water supply was turned off, and notification of the public was sent out through several organizations.

Manager's Report

District Manager reviewed the water infrastructure with the board.

Safety Committee Report

Vice President Willcox provided a report on the Safety Committee Meeting held on September 16th, 2025. The report was also included in the Board packet this month. It has been 113 days since the latest accident, and 264 days since the latest close call. The next safety meeting is scheduled for October 8th, 2025.

Financial Reports

The District Manager reported that the August 2025 Financial Report was included in the board packet, and the district is staying on budget. Vice President Willcox moved to approve the August 2025 financial report as presented. Second provided by Secretary / Treasurer Bond. All Ayes – motion passed unanimously 5-0.

Other Business

None.

Adjournment

With no further business coming before the Board of Directors, Vice President Willcox made a motion to adjourn the meeting at 5:02 PM. Second provided by Secretary / Treasurer Bond. All Ayes - motion passed unanimously 5-0.


Robert Colgrove
President / Chairman


John Willcox
Vice President