

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Sanitation District**  
**February 19, 2025**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, February 19, 2025, was called to order by President Robert Colgrove at 3:50 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull.

Absent: None

Staff: District Manager Kirk Medina and Superintendent Nancy Lee Watkins

Public: Sean Bolduc

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of January 15, 2025, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. DRC Construction Services Maintenance Services** – The district manager reported that DRC Construction Services will be cleaning an additional 10,000 feet of sewer main in February and March. Nancy Lee reported that she is very happy with the work they have done, and she will be moving their crews to work in the valley next. The district manager added that our sewer collection system should be much more reliable once they clean the mains that are identified as the dirtiest.

### **Manager's Report**

A Manager's Report describing the most significant activities was included in the board packet. The District Manager reported that Shana has reviewed the January water usage carefully to make sure the sewer averaging calculations are representative of the indoor usage. This is important because this value will be used throughout the year for residential customers. Nancy Lee reported that staff picked up the Vac-Con truck from Iron Buffalo in Denver and it came back with additional damage resulting from being stored outdoors. She explained that staff has made most of the repairs, but additional work will be needed from Ferris Equipment company.

### **Financial Report**


The district manager reported that the January Financial Report was included in the board packet and he handed out the bank reconciliation report to go with it. He reported that the bank balances match our Quickbooks account balances. He reported that the bank balance at the end of January was almost identical to the balance at the end of December, adding that the revenues matched the expenditures closely. Director Pesicka moved to approve the January 2025 financial report as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

### **Other Business**

None

### **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:01 PM. Second provided by Director Dent. All Ayes - motion passed unanimously 5-0.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chair