

STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting

February 21, 2024, 3:00 PM

Agenda

I. Approval of Minutes

- a. January 9, 2024, Regular Meeting
- b. February 2, 2024, Special Meeting

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business

V. New and Miscellaneous Business

W-1. Water District Representative for Banking Activities – Action Item (Colgrove)

The district manager is responsible for managing the bank accounts for the district and the Board needs to officially authorize the manager to, review funds electronically, transfer funds within the district's savings and checking accounts, and request banking information to be provided to our auditors.

Suggested motion . . . “to authorize District Manager, Kirk Medina to manage the district's bank accounts as presented above.”

W-2. Leventhal Lewis Contingent Fee Agreement – Action Item (Medina)

On February 2, 2024, the Board of Directors voted to continue with the Federal Tort Claims Act Complaint that was filed in the United States District Court for the District of Colorado on January 26, 2024. The district's attorney Andrew Swan was utilized to provide legal advice pertaining to the litigation. To help prevent the legal costs from impacting the Water District's operating budget, the law firm of Leventhal Lewis, Kuhn, Taylor, Swan PC, provided a PFAS Litigation Contingency Fee Agreement for the Board to consider. The district can also remain on an hourly fee basis.

Suggested motion “... authorize the Board President to sign the Leventhal Lewis PFAS Litigation Contingency Fee Agreement... or continue to retain their services on an hourly fee basis. “

W-3. Update Personnel Policy to New Employee Handbook – Informational Item (Medina)

The Colorado Property and Liability Pool provided funding for the district to work with CPS HR Consulting (for 20 hrs) to develop an employee handbook that will replace the existing personnel policy. The draft handbook is complete, and the district manager will be reviewing it carefully to make sure it is in alignment with the existing personnel policy. The final draft will be provided to the Board for consideration at an upcoming board meeting.

W-4 Water Tank Comprehensive Inspections – Action Item (Medina)

Staff has been evaluating proposals for comprehensive water tank inspections of all three of the district’s reservoirs. These inspections are required by the state drinking water program and they will also help determine the scope of our reservoir re-coating projects.

Suggested motion “... authorize staff to proceed with comprehensive water tank inspections as quoted by Maguire water tank company (or other professional contractor), not to exceed the budgeted amount of \$50,000.”

VI. Manager’s Report

VII. Safety Committee Report (December 2023 and January 2024)

VIII. Financial Reports (Approval of both December 2023 and January 2024)

IX. Other Business

X. Adjournment