

# STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting  
December 11, 2024, 3:00 PM  
Agenda

## I. Approval of Minutes

a. November 20, 2024, Regular Meeting

## II. Approval of Agenda

## III. Public Comment

## IV. Unfinished Business

## V. New and Miscellaneous Business

### W-1. 2025 Budget Approval - Action Item (Colgrove)

Colorado Statute requires that the Board adopt an annual budget prior to certifying the district's mill levy. A certified copy of the adopted budget, which includes the resolution to adopt the budget with a mill levy rate of zero has been included in the Board packet.

Suggested Motion "... move to adopt the Stratmoor Hills Water District's final budget by Resolution No. 2024-03, and set the mill levy rate at zero for the Water District for the year beginning January 1, 2025, and ending December 31, 2025."

### W-2. Extension of Professional Services Agreement with Steven G. Rabe - Action Item

The existing service agreement with Steve Rabe for the recruitment of a new district manager expires on December 21, 2024. The Board plans to extend this agreement until May 1, 2025.

Suggested motion... "to approve an extension of the current Service Agreement with Steven G. Rabe to facilitate the hiring process for a new Water and Sanitation District Manager on a month-by-month basis until May 1, 2025."

### W-3. Approval of Hiring Timeline and Application Process for a new District Manager - Action Item

The Stratmoor Hills Water District needs to approve the updated hiring timeline and application process for hiring a new District Manager.

Suggested motion... "to move forward with the Stratmoor Hills Water District Hiring Process Timeline for obtaining a new District Manager as proposed by the district's consultant, Steven G. Rabe."

**W-4. Update to Employee Handbook - Action Item**

The Employee Handbook, adopted on May 15, 2024, did not include Operator Certification language that was included in the previous Personnel Policy. The district manager is recommending a change to the handbook that would include incentives for obtaining operator licenses.

Suggested motion... “to approve the addition of a 3% pay increase to Water/Wastewater Operators who are required to obtain certifications as part of their job, as presented.”

**VI. Manager’s Report**

**VII. Safety Committee Report**

**VIII. Financial Reports**

**IX. Other Business**

**X. Adjournment**