

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Water District**  
**February 19, 2025**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, February 19, 2025, was called to order by President Robert Colgrove at 3:02 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent and Director Richard Dull.

Absent: None.

Staff: District Manager Kirk Medina and Superintendent Nancy Lee Watkins

Public: Sean Bolduc

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of January 15, 2024, and the Special Meeting on January 29, 2025, as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

**Public Comment**

None.

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. Approval of List of Finalists for District Manager Position** – Consultant Steve Rabe informed the board that a list of Finalists is to be publicly named before the Board can move forward with the hiring process. He suggested that prior to the release of any name(s) an Executive Session should be held. At 3:05 pm, Director Pesicka moved to enter into Executive Session in accordance with Section 24-6-402(3.5) of Colorado Revised Statutes to consider employment matters as it relates to the District Manager position. Seconded by Director Willcox. All Ayes - motion passed unanimously (5-0). At 3:15 pm, the board exited Executive Session. President Colegrove reconvened the meeting and asked for a motion to approve a list of finalists for the District Manager position. Director Pesicka, moved to list Mr. Darren Adame as the sole candidate for the District Manager position. Seconded by Director Willcox. All Ayes – motion passed

unanimously (5-0). It was then determined that an interview would be scheduled for March 5, 2025, at the fire station at 3:00 pm. Mr. Rabe said he would notify the candidate.

**W-2. Mulehaven Agreement Renewal** - The district manager reported that a copy of the agreement was included in the board packet. He explained that this agreement has been used for at least 15 – 20 years to provide augmentation water to replace depletions from the irrigation of pastures for tending the mules for the Mule Train of Al Kaly Shrine. He added that the agreement needs renewal every five years and it replaces ten acre-feet of water. Director Dent asked what the compensation for this water was and the district manager said it was typically donated. He added that the value of this water is approximately \$1,800. Director Pesicka moved to approve the Stratmoor Hills Water, Security Water and Mulehaven Ltd. agreement to deliver 10 acre feet of augmentation water for Mulehaven. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

### **Manager's Report**

A Manager's Report describing significant activities that took place during the month was included in the board packet. The district manager reported there were 3 water main breaks and 2 service lateral repairs in January. He reported that the States Sanitary Survey went very well, and Nancy Lee did a great job demonstrating that our water system is operating properly and meets all state drinking water standards. He reported the state inspector encouraged the district to try to reduce the number of water main breaks and unaccounted water by replacing old water mains. He added that the inspector offered to attend a future board meeting if necessary to justify a rate increase to do it. The district manager handed out an updated water resource report and explained that he would be submitting a copy to the Division of Water Resources. He also advised the board that he will include a recommendation for the medical insurance renewal package at next month's meeting. Director Dent asked for a description of the Pike's Peak Regional Water Authority -IPR Study. The district manager explained that Colorado Springs Utilities is leading a study to divert and treat wastewater discharges in Fountain Creek and delivering it up to their potable water treatment plant. Since Stratmoor Hills has wastewater discharges from the CSU wastewater plant, it makes sense to participate in the study. The cost is \$2,187.50. He added that it is doubtful that the district will participate in the actual construction of an Indirect Potable Reuse plant (many years down the road) because we are able to exchange our return flows for storage in Pueblo Reservoir.

### **Safety Committee Report**

Director Wilcox provided a report on the Safety Committee Meeting held on February 12<sup>th</sup>. He explained it has been 303 days since the latest accident, and 78 days since the latest close call. Safe Driving and Cold Weather practices were discussed at the safety meeting. The next safety meeting is scheduled for Tuesday, March 11, 2025.

### **Financial Reports**

The district manager handed out bank reconciliation reports and explained the bank balances match the Quickbook balances used in the January Financial Report. He reported the total balances equate to roughly \$1.35 million, which is \$250,000 less than December balances due to the loan provided to the Fire District. He reported that revenues are very close to expenditures which is common for the district. Overall, both revenues and expenditures were at 4% of the 2025 budget.

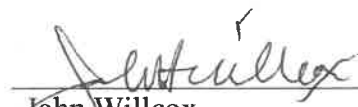
Director Pesicka moved to approve the January 2025 financial report as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 5-0.

**Other Business**

Director Willcox pointed out that a taillight was out on one of the district’s trucks. Nancy Lee will get this repaired and verify the other trucks are good.

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:50 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 5-0.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chairman